

## Academic Senate Minutes

November 7, 2019

3:00 – 5:00, Ballrooms D&C

### Abstract

Chair Report. Agenda – Approved. Minutes of 10/24/19 – Approved. President Report. Provost Report. Vice Chair Report. Associated Students Report. Statewide Senators Report. Emeritus Policy Revision – Second Reading – amended and approved. FSAC Report. Ethnic Studies Requirement Memo – Second Reading – amended and approved. APARC Report. EPC Report. SAC Report. CFA Report. Good of the Order.

**Present:** Laura Watt, Melinda Milligan, Hope Ortiz, Wendy Ostroff, Catherine Nelson, Sam Brannen, Melissa Garvin, Jim Robison, Carlos Torres, Jeffrey Reeder, Joshua Glasgow, Angelo Camillo, Florence Bouvet, Rajeev Virmani, Chiara Bacigalupa, Rita Primo, Izabela Kanaana, Mary Ellen Wilkosz, Adam Zagelbaum, Kevin Fang, Victor Garlin, Amal Munayer, Cookie Garrett, Judy Sakaki, Lisa Vollendorf, Erma Jean Sims, Melissa Kadar, Sean Place, Jenn Lillig, Paula Lane, Hillary Smith

**Absent:** Joyce Lopes, Wm. Gregory Sawyer, Arcelia Sandoval

**Guests:** Karen Moranski

### Chair Report – L. Watt

L. Watt welcomed everyone back from the week off due to the Kincaid fire. She noted the Executive Committee did not meet last week, but the agenda is still the same as last time.

**Approval of Agenda – Approved.**

**Approval of Minutes of 10/24/19 – Approved.**

### President Report – J. Sakaki

President Sakaki thanked everyone in our campus community for coming together to support the campus during the closure. She thanked the Emergency Operations Center team of people who staffed our EOC last week during the closure and the Kincaid fire situation. She acknowledged Missy Brunetta. We are hopeful we will not have more power shutoffs this semester, but we cannot predict the future. These decisions are very difficult in terms of when to close. President Sakaki is thankful that everyone is safe in the wake of the fires and evacuations. She said that for people who had been through the challenge and trauma of fire in the past this was a particularly challenging period.

### **Provost Report – L. Vollendorf**

Provost Vollendorf thanked everyone who helped provide both support and input over the past campus closure. Once again Laura Watt and Melinda Milligan provided great ideas and input throughout the week. The Academic Resource Guide and the Student Resource Guide posted on the web are the result of the good thinking and collaborative work we have done on the campus to help each other return to campus after closures. We are becoming leaders in this arena because we have had so many emergency situations. Other campuses do look to us for advice and resources at this juncture. Dr. Watt commented that she is interested in building on the resource guides to get faculty to help contribute to a best practices guide.

### **Vice Chair Report – M. Milligan**

M. Milligan reported that S&F pushed out the deadline for a few service opportunities due to the campus closure.

### **Associated Students Report – M. Kadar**

M. Kadar reported AS was also behind due to the closure. They did pass a resolution regarding Dr. Sakaki's review. She noted the Children's School was rated highly and received a \$5000 prize. Jump's Hunger and Homeless week has been moved to - November 18 – 25.

### **Statewide Senators Report – C. Nelson**

C. Nelson reported that the ASCSU Academic Affairs Committee is looking at the feedback on the Ethnic Studies requirement and will present a draft to the Plenary next week. She discussed the potential for an "open access" policy that will be discussed by their Faculty Affairs committee. She noted the Library Directors are in favor of this. She discussed the procedure and search committee membership for the new Chancellor. She would be serving as a faculty representative on the search advisory committee.

### **Emeritus Policy Revision – Second Reading – P. Lane**

P. Lane reminded the members that this revision indicates the amendment that was approved at the last meeting to remove a sentence. The ERFSA member voiced support for the revision. Point of Order: a motion and second was on the floor from the last meeting. The packet contained the motion:

Line 14: Add "unit 3" in front of "faculty."

Lines 26-28: Change to: "Faculty: Unit 3 faculty appointments are defined in the Collective Bargaining Agreement between the California Faculty Association and the Board of Trustees of the California State University."

Line 29: Add "unit 3" in front of "faculty."

Line 31: Add “unit 3” in front of “faculty.”

Line 34: Add “unit 3” in front of “faculty.”

Line 37: Add “unit 3” in front of “faculty.”

Line 41: Add “unit 3” in front of “faculty.”

Line 42: Add “unit 3” in front of “faculty.”

It was noted that another CSU campus uses Unit 3 faculty in their emeritus policy as well.

Vote on motion – Approved.

Motion to amend: The Academic Senate shall *consider and then recommend* retired faculty members for appointment to emeritus(a) status, unless ~~asked not to by~~ the affected faculty member *asks otherwise*. Change “affected” to “individual.” Second.

Vote on motion – Approved.

Vote on Emeritus Policy revision as amended – Approved.

### **FSAC Report – P. Lane**

P. Lane asked the members for feedback on the URTP revision process and if faculty members could offer feedback anonymously. She noted that last time the URTP policy was revised, Moodle was used to gather feedback. Canvas will be used this time. She reminded the members of the approach. Level one changes are: wordsmithing; Level Two changes: What do we think about how data is represented; Level Three changes: substantive changes to the RTP procedure. FSAC is also working on the joint statement from PDS and AFS on teaching sensitive materials. FSAC is hoping for a celebration by the campus to support morale, particularly for new faculty, after the challenging month of October. She noted that more specific information from the campus about SSU’s decisions during emergencies would be very helpful.

There was discussion regarding the challenges faced by new faculty during the fire emergency, including not receiving money until October, and taxes taken out of their first paycheck. It was noted that the tax overhaul in 2018 now requires that money for relocating be taxed as it is considered income now. The Provost said she would inquire if the relocation tax on new faculty could be spread out over two paychecks, since the taxes need to be taken out within the calendar year.

There was discussion about whether FERP faculty can serve on department RTP committees. P. Lane said FSAC would discuss this during the URTP policy revision.

There was substantial discussion on providing anonymous feedback on the RTP revision. P. Lane responded that FSAC will use Canvas for public discussion and Qualtrics for anonymous feedback.

### **Ethnic Studies Requirement Memo – Second Reading – L. Watt**

L. Watt reminded the members that this memo is responding to the request from the Statewide Senate for feedback on a system wide Ethnic Studies requirement. She noted that SSU could only comment on three of the five questions. Comments were received on the memo and slight revisions were made.

Motion to remove references to “bottlenecks” from the document thus: delete this sentence: At times this arrangement created graduation bottlenecks, when not enough sections of Ethnic Studies courses were offered to meet demand and change “We believe this will help to avoid the bottleneck problem, and as our campus moves forward with determining course criteria and learning objectives for this revised requirement, both faculty and administration remain committed to offering a wide enough range and number of courses to meet student demand.” to “As our campus moves forward with determining course criteria and learning objectives for this revised requirement, both faculty and administration remain committed to offering a wide enough range and number of courses to meet student demand.”  
Second.

It was argued that the first part of the motion was made so that the memo did not read that Ethnic Studies was at fault for the bottlenecks. There was discussion.

Vote on motion – Failed

Motion to amend: Change “At times this arrangement created graduation bottlenecks, when not enough sections of Ethnic Studies courses were offered to meet demand.” To “When not enough sections of Ethnic Studies courses were offered, this created bottlenecks.”  
Second.

Vote on amendment – Approved.

Motion to strike : As our campus worked on a major overhaul of our GE program last year, faculty decided to broaden our Ethnic Studies requirement to be a graduation requirement, rather than part of GE, so that it could be met with a broader range of classes, such as courses within a major’s requirements.  
Second.

Vote on amendment – Approved.

Vote on sending amended memo to the Statewide Senate – Approved.

### **APARC Report – S. Place**

S. Place reported that APARC moved their meeting to next week to receive more feedback on the new class modules. A member asked what changes were being considered for class modules. S. Place said the changes proposed were starting

classes on the hour or the half hour, once a week classes will have lowest priority for placement and restrict courses during the noon hour across the week. They are working through specifics, such as 4 unit courses twice a week that start at 11:00 and end at 12:15 which bumps into the noon hour. AVP Lopez is running Live 25 with new modules and the current schedule to see how it shakes out. A member voiced concern with everyone on campus having one lunch time and the impact of that on dining services. S. Place said not many courses are offered in the noon time anyway, so they did not expect much impact. The Provost said in her conversations with J. Lopes, they are beginning to plan ahead for any eventualities. A member suggested that the noon hour not be protected on Fridays, so once a week 4 unit courses could start at 9:00 instead of 8:00. S. Place said APARC has discussed how many days should protect the noon hour and he thought Fridays only might actually work.

### **EPC Report – J. Lillig**

J. Lillig reported that EPC used Curriculog for the first time in the meeting. She noted many trainings were now available for using Curriculog. A few curricular proposals were upcoming. GE implementation is on-going. Signature assignments for GE courses that have already been approved are being collected. Rubric development of learning outcomes for GE content areas would be held next week and are open to all faculty. EPC is looking for guidance from S&F on how the assessment process with work in faculty governance. EPC continues to work on the Internship Policy, discussing including community engagement in GE and online course offerings. She reminded the members of the GE implementation roll out timeline. J. Lillig reported on her attendance at the Graduation Initiative 2025 and she was most impressed by the student panel. She learned from the student panel how important it is for faculty to have good communication with Student Affairs to be able to refer to students to support services. She noted the SSU 4 year graduation rate improved 6% and the pell grant gap improved. She announced that the Association for Interdisciplinary Studies will hold a conference at SSU in the October of 2020. The theme of the conference is “wicked problems.” Anyone interested can contact J. Lillig.

### **SAC Report – H. Smith**

H. Smith reported that SAC is doing a Student Affairs personnel tour and recently they met with Ryan Henne and Kristin Kawczynski, the new student conduct officer. They will be bringing a statement from the Dispute Resolution Board about cheating and plagiarism forward for next time.

### **CFA Report – E. J. Sims**

E. J. Sims reported that CFA is providing assistance to faculty affected by the wildfires. Information on the assistance is on the CFA website. The maximum assistance amount is \$1000, with some exceptions. (<https://www.calfac.org/headline/assistance-cfa-members-affected-californias-wildfires>) She noted that the CFA bargaining survey was available and open until November 25<sup>th</sup>. CFA was successful lobbying CALPERS to divest from private for-profit migrant centers on the US border. CFA Equity conference will be held this

year in February in Manhattan Beach, Ca. The theme is Connecting for Co-Liberation. She discussed recent CFA events.

### **Good of the Order**

A member announced the yearly International Faculty and Staff reception, Wednesday November 20th 4:00PM - 6:00PM @ Student Center Ballrooms BC.



Adjourned.

*Minutes prepared by L. Holmstrom-Keyes*