**Faculty Standards and Affairs Committee**
Business Meeting Minutes
2/19/09; corrected 3/5/09
1:00—3:00 PM Sue Jameson Room

**Present:**     Sunil Tiwari (chair), Carlos Ayala, Melinda Barnard, Victor Garlin, Paula Hammett, Richard Senghas, Janejira Sutanonpaiboon, Beth Warner (recorder), Helmut Wautischer

**Convened at:** 1:07 PM

**Agenda** approved with changes to order of business items

**Minutes** approved

**Reports:**

1.  **Chair of FSAC – Sunil Tiwari**
    a.  The Statement on Collegiality and the Excellence in Teaching Award policy will be on the Senate agenda today.
    b.  PPI appeals panel: because the URTP committee is already qualified to take on this role, ExCom would like them to do so this year to streamline the appeals process. Next year an election will be held, which FSAC will help set up.
    c.  RTP criteria: 8 departments have not yet submitted criteria. PH added that the Counseling Center will need to set criteria too, as they are not part of the Counseling Department.
    d.  Professional Development Funds: APC wants FSAC to review some guidelines for the use of these funds. Art Warmoth will come to a future meeting to discuss.
2.  **Faculty Affairs – Melinda Barnard**
    a.  Faculty Visitors: Brief discussion of different categories of faculty visitors and the need to establish policy that will allow visiting faculty access to resources while maintaining departmental oversight. This matter will be placed on a later agenda.
3.  **Academic Freedom Subcommittee – Helmut Wautischer**
    a.  ATI: AFS is preparing a list of items to address that go beyond the original charge to develop a textbook policy. HW will contact faculty on the ATI committee and Barbara Butler to clarify who is in charge of implementation of ATI mandates. VG suggested preparing the textbook policy first, then using it to compare ATI compliance requirements.
4.  **Professional Development Subcommittee – Jane Sutanonpaiboon**
    a.  Faculty Associate positions: Should there be two positions? What is their status as faculty if they do not teach?
    b.  A Visiting Scholar from Turkey in Instructional Technology will be spending half of her time with the CDL and the other half with the CTPD.
    c.  EnLIST project to redesign bottleneck courses: they are hoping to hire an instructional designer.
    d.  Research Oversight: MB is Chief Research Officer at SSU but there is no definition of the scope and duties of this position. Most other CSU campuses have a separate position for this function.

**Business Items:**

1. **(was #2) SSU Statement on Collegiality – Sunil Tiwari**
   a. Changes suggested by ExCom voted on. MB wanted ST to stress at the Senate meeting that this is adapted from the CSU statement.

2. **(was #3) Excellence in Teaching Award – Sunil Tiwari**
   a. Paragraph regarding Number of Awards will be corrected to reflect what the Senate Website says.
3. **RTP Policy Revisions – Paula Hammett**
   a. Went over some of the problematic provisions of the revised RTP policy, approved some changes, tabled other discussions for next meeting. This item will have a Time Certain of 1:00 PM at the next meeting so the revisions can be in place for the next review cycle.
4. **Disruptive Classroom and Course-Related Behavior – Mack Olson**
   a. MO is Interim Director of Judicial Affairs. He has seen an increase in disruptive behavior and wants to establish a policy that will protect both students and faculty. As policy is already in place in the form of the Student Rights and Responsibilities document, and the authority to enforce this is spelled out in Title V, FSAC opined that this matter is really about procedure. MB noted that the process decided on should be widely disseminated to faculty so they know what to do in case of disruptive behavior. It was agreed that the sanctions aspect of the procedures needed to be deemphasized; a "laundry-list" approach is too specific. HW noted that concerned faculty can spell out behavioral expectations in the syllabus.


**Items 5—9 tabled for next meeting.**

The meeting was adjourned at 2:54 pm.